

APPROVAL:

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BASE HOSPITAL MEDICAL DIRECTOR

DATE

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RESPONSIBLE ADMINISTRATOR

5/6/08
DATE

Policy Number: EMS.17

Effective Date: 8/2006

Review Date: 12/2007

Revision Date: 1/2008

See Also Policy Number: _____

SUBJECT: PREHOSPITAL CARE COMMITTEE

POLICY:

University Physicians Healthcare Hospital at Kino Campus will conduct quarterly Prehospital Care Committee meetings.

PURPOSE:

To facilitate communication between Pre-hospital personnel and the Base Hospital.

APPLICABLE TO:

- All EMS Agencies based at UPHK
- Prehospital Coordinator
- Base Hospital Medical Director
- Emergency Department Nurse Representative

IMPLEMENTATION PLAN:

The hospital is committed to the appropriate in-service education of all those affected by a new policy so that implementation will occur in a consistent and informed manner. The administrator (or designee) in charge of the relevant department will be responsible for the in-service education of those employees affected by the policy. There will be an employee sign-in sheet or other similar documentation to establish the employees who have received education on the policy. The appropriate administrator (or designee) will maintain such documentation.

PROCEDURE:

- 1.0 The functions of the Pre-hospital care committee are:
 - 1.1 Develop policy and procedures for documentation of first care forms.
 - 1.2 Develop quality review of Advanced Life Support (ALS)/Basic Life Support (BLS) responses to assure quality patient care and direction for the Pre-hospital personnel based at UPHK.

- 1.3 Establish priorities and goals for continuing education programs.
- 1.4 Provide an opportunity for communication and discussion of policies, new procedures, and issues:
 - 1.4.1 Base Hospital to/with Agencies
 - 1.4.2 Agencies to/with Base Hospital
 - 1.4.3 Agencies to/with other Agencies
- 2.0 Provide updates on prehospital issues that affect the Base Hospital or the EMS Agency.
- 3.0 This committee shall be comprised of:
 - 3.1 Base Hospital Medical Director
 - 3.2 Base Hospital Prehospital Coordinator
 - 3.3 An Emergency Department Registered Nurse
 - 3.4 Agency supervisory representatives
 - 3.5 EMT representatives, one from each level of personnel and each Agency based at UPHK
- 4.0 Minutes shall be kept by the Prehospital Coordinator.