



medical office specialty training

Do you know someone out of work who may be interested in working in healthcare??

UPH's Medical Office Specialty Training (M.O.S.T.) Program is looking for motivated candidates who do not have previous medical experience but are interested in a new career in healthcare!

The MOST program includes a five-week training period designed to teach its participants the basics about a healthcare career at UPH.

Recruitment begins **May 26, 2010** and ends **June 9, 2010** at **5:00pm**. Applications received after the closing date/time will not be considered.

Education /experience needed to qualify:

- High school diploma
- Previous experience in a customer service role
- Clerical/office experience
- Extensive professional phone experience
- Strong verbal and written communication and proven computer skills
- Bilingual in Spanish preferred

Please see the UPH Intranet for more information and qualifications

New MOST Session is scheduled to start on July 26th.